

### Example Primary School

**This report is strictly confidential and is to be shared only with School Staff and the School Board**

#### Strengths and Points for Action arising from School Review

##### Strengths

- the very good ethos of the school;
- well behaved, polite and hard working pupils;
- very good links with parents, the school board, the local community, other schools, business and the wider community;
- the high quality of learning and teaching in the classroom;
- the enthusiastic and effective leadership of the head teacher;
- the very good provision of resources and their management throughout the school;
- the head teacher's management of devolved budgets and attracting additional finance;
- a very good knowledge of educational matters by the head teacher and her understanding of the need to monitor the life of the school.

##### Points for Action

- The head teacher has come a long way in a short period of time in developing the school's curricular areas. In environmental studies she has a policy which links into a programme of study. However, the head teacher must extend this into other curricular areas ensuring that the policy is concise and closely tied to a programme of study reflecting national and local guidelines. These programmes of study should then drive the teachers' planning. There was good evidence of short term planning, however there was little evidence of longer term planning. The head teacher needs to construct an annual plan followed by term plans which then lead on to her short term planning.
- Pupil progress files and individual target setting have been created in the school. These included examples of work and assessments completed by each pupil including national test items passed. Outwith these files, and the magnificent wall displays, the team found a lack of other evidence of pupils' work in the school. The head teacher must collect evidence of pupil work over a period of time to show balance, progression and evidence of pace in the pupils' learning.
- There was a good start made to self-evaluation. The school development plans showed a good understanding of the processes required. However, the Standards and Quality reporting needs to be more focussed and aimed at a more professional audience.

##### **Support to be Given**

The head teacher has a clear grasp of what is needed and will require time to complete the above tasks over a two year period. This will include:

- additional non-teaching days have to be negotiated with the educational development officer to meet the above demands;
- a visit to another school would be helpful to observe good practice in collecting pupil evidence and national test procedures, especially in the assessment of writing.