
MIDLOTHIAN NEGOTIATING COMMITTEE FOR TEACHERS**Impact of 6th In-Service Day on Balance Time Hours of 190 Hours**

To all Head Teachers / Heads of Establishments / SGMs

And Teacher Trade Union Reps

Dear Colleague

Appendix 5 of MNCT 14/03 covers a total number of hours (225) that teachers are required to work in a session. This total consists of 190 balance time hours and 35 for the usual 5 in-service days. This session we have had an additional in-service day. This means that as the total number of contractual hours cannot be increased, the number of balance time hours has to be reduced.

It has been agreed at the MNCT that the 190 hours should be reduced to 183 hours. Reduction should come from 'Appendix 5 Activities' but cannot include meetings with parents regarding pupil progress.

Decisions on how the 190 hours should be reduced for this session in line with the above advice should be taken by the McCrone / Working Time Agreement / 35 Hours Working Week Committee. Decision should then be communicated to staff and to the MNCT by email to Gordon Aitken (gordon.aitken@midlothian.gov.uk) by 24 April.

Yours faithfully

Peter McNaughton
MNCT, Management Side

Sonia Kordiak
MNCT, Teachers' Side