



Shetland Islands Council
Hours of Engagement for Short-Term Supply
Teachers
Locally Agreed Position

April 2019

Short-term supply teachers in Shetland
Hours of engagement with effect from 15 April 2019

(a) Secondary Settings

The hours of engagement of short-term supply teachers in secondary settings for a full day or half day:

Monday to Thursday: Full Day	Friday: Full Day	Monday to Thursday morning: Half Day	Monday to Thursday afternoon: Half Day
6.42 hours	4.58 hours	3.67 hours	2.75 hours

On Fridays short-term supply teachers will be engaged for the full day only.

(b) Non-Asymmetric Primary Settings:

The engagement of short-term supply teachers in non-asymmetric primary settings for a full day or half day:

Monday to Friday: Full Day	Monday to Friday morning: Half Day	Monday to Friday afternoon: Half Day
5.5 hours	3.85 hours	1.65 hours

(c) Asymmetric Primary Settings:

The engagement of short-term supply teachers in asymmetric primary settings for a full day or half day:

Monday to Thursday: Full Day	Friday: Full Day	Monday to Thursday morning: Half Day	Monday to Thursday afternoon: Half day
5.79 hours	4.33 hours	3.41 hours	2.38 hours

On Fridays short-term supply teachers will be engaged for the full day only.

Please note:

1. The figures for secondary schools have been determined with close reference to the length of the pupil days within the asymmetric structure.
2. The figures for primary schools have been determined taking account of the current morning and afternoon configurations for all primary pupils in non-asymmetric and asymmetric settings respectively.
3. The total hours payable to a short-term supply teacher over the timesheet period will be rounded up to the nearest quarter of an hour.
4. In all cases, the short-term supply teacher will receive an automatic 10% pay uplift for preparation and correction time.