

Interim 1 (August – end December)

- 1 entry in each IPDAP area
- 12 Supporter/Mentor meetings
- 5 Observed Teaching Sessions
- 2 entries in each of the 3 CLPL areas
- 1 entry in each PDAP area

Interim 2 (for those for whom progress identified in Interim 1 as Cause for Concern) covers a shorter period (January – end March)

- Following the pattern of a weekly Supporter/Mentor meeting there should be approximately 10 meetings to record
- Following the pattern of the Observation 3 weekly cycle there should be approximately 3 observed teaching sessions to record

Final profile following Interim 2 (April – June)

- Following the pattern of a weekly Supporter/Mentor meeting there should be approximately 6 meetings to record
- Following the pattern of the Observation 3 weekly cycle there should be approximately 2 observed teaching sessions to record
- You will have to complete the same minimum requirement for CLPL

Final Profile (January – June)

- Following the pattern of a weekly Supporter/Mentor meeting there should be approximately 16 meetings to record
- There should be a minimum of 4 observed teaching sessions to record
- There must be a minimum of 2 entries within each of the 3 Professional areas

IPDAP

- The Probationer and Supporter/Mentor should discuss the Probationer's Initial Teacher Education (ITE) profile to identify the initial focus points for professional development between the period August to December. There must be at least 1 item recorded under each of the 3 areas of the SFR before the IPDAP can be submitted.

PDAP

- The Professional Development Action Plan (PDAP) should be completed in the same way as the IPDAP using the information for the Key Strengths and Areas for Development instead of the ITE profile. As for the IPDAP there should be at least 1 entry within each of the 3 Professional areas of the SFR.

CLPL

- CLPL is recorded against the 3 Professional areas of the SFR – Professional Knowledge and Understanding. Professional Skills & Abilities and Professional Values & Personal Development. There must be a minimum of 2 entries within each of the 3 Professional areas when each profile is submitted. The CPD should only record experiences from the period that the profile covers.

Observations

It is recommended that there be a 3 weekly cycle which commences in August.

- Week 1 – at the weekly Supporter meeting a time and focus should be identified
- Week 2 – the observation should take place
- Week 3 – by the end of week 3 feedback and professional dialogue should have taken place